

# 8 TIPS FOR FINDING A JOB DURING A PANDEMIC



## 1 ABILITIES & STRENGTHS

Know your abilities and strengths and look for employment which will use these. Be the problem solver companies are looking for to help alleviate their frustrations and tackle their challenges



## 2 YOUR RESUME

Update your Resume and include all of your skills and abilities so it is ready for email or online submissions



## 3 ONLINE PRESENCE

Make sure you look professional online – this is a good time to be reviewing all of your Social Media accounts which can be looked up by employers. E.g. have a credible profile picture and not one where you are drinking or wearing a bikini.



## 4 TRAIN, TRAIN, TRAIN

With more training being moved to online there is plenty of accredited, non-accredited and free courses available which can help to up-skill and increase your knowledge. Make sure you add these to your Resume!



## 5 P IS FOR POSITIVITY

Adopt a positive attitude and maintain it; try to be patient and acknowledge the current situation that the whole world is facing



## 6 JOB SEARCHING

Don't rely on one method of looking for work. Look at all options and use as many as possible. For example: community radio, newspaper ads, cold canvas, Employment Service Providers, Australian Job Search Site ([www.jobsearch.gov.au](http://www.jobsearch.gov.au)), Centrelink, etc



## 7 INTERVIEWS

Try to know a bit about the organisation you have applied to before attending an interview.

We have some great interview tips on our Blog @ [www.etcltd.com.au](http://www.etcltd.com.au)



## 8 DON'T GIVE UP

We understand it is an uncertain time for job searching at the moment, especially when we are seeing many businesses closing their doors....but rest assured there are still jobs out there!